

INTERNAL AUDIT PLAN 2012/2013**From the 2nd April to 31st March****Section 151 Assurance**

	Full Year Total Planned	Appendix C Full Year Total Days Achieved
Cash and bank reconciliation	36	50
Council Tax	21	24
Creditors	21	35
Debtors	21	23
Housing Benefit	21	30
Housing Rent	6	11
Income	14	3
Main Accounting System	6	11
NNDR	21	1
Payroll	51	44
Risk Management	6	0
Taxation	10	2
Treasury Management	6	5
Sub Total	240	239

Governance/VFM

Physical	105	86
Financial	47	50
People and Partners	25	24
Sub Total	177	160

Fraud

Detection	80	36
Investigation	70	140
Prevention	30	27
Sub Total	180	203

Front Line Services

Place	35	47
People	455	424
Sub Total	490	471

TOTAL CHARGEABLE DAYS**1,087** **1,073**

TOTAL DAYS NOT CHARGED

577 440

TOTAL WORKING DAYS**1,664** **1,513****INTERNAL AUDIT PLAN 2012/2013****From the 2nd April to 31st March****NON-RECHARGEABLE**

	Full Year Total Planned	Full Year Total Days Achieved
<i>Audit Management and Admin</i>	213	161
<i>Leave</i>	287	263
<i>Training</i>	35	7
<i>Sickness absence</i>	42	9
TOTAL NON-RECHARGEABLE DAYS	577	440

TOTAL WORKING DAYS**1,664** **1,513**